

**THE GAUHATI HIGH COURT
ITANAGAR PERMANENT BENCH
NAHARLAGUN**

No.HC (IB) 11/2001-12/

Dated Naharlagun, the 19th March, 2020.

ORDER

This is for information to all concerned that for prevention and control of the Novel Corona Virus (COVID-19) disease, the Roster for all the employees (below the rank of Administrative Officer (Judl)) has been made. The following staff should attend the duty on every alternate day for the **Roster Period** w.e.f **20-03-2020 to 05-04-2020**.

1. JUDICIAL SECTION :-

- | | |
|---|--|
| 1. Shri Sudip Chakrabarty, Assistant | - Smti Nang Homcha Chakap, SJA. |
| 2. Miss Mobi Riba, SJA | - Shri Shri Midul Sonowal, JA |
| 3. Shri Joydip Mazumdar, CA
(working as Bench Assistant) | - Shri Tailang Kobin, JA.
(working as Bench Assistant). |
| 4. Shri Pomar Taipodia, Comp. Asst. | - Smti Hibu Dumi, Cont. Typist. |
| 5. Shri Likha Toofan, Duftry | - Miss Tai Situp, CA |
| 6. Shri Tadu Tangu, CA | - Shri Biswajit Biswas, CA. |

2. Administration Section:-

- | | |
|-----------------------------------|---|
| 1. Shri Pinak Pani Borthakur, SJA | - Shall attend Office on every alternate day. |
| 2. Shri Tasso Talu, JA | - Shri Nani Babin, JA. |
| 3. Miss Oni Talom, Cont. Typist | - Miss Tope Basar, Contingency Typist. |
| 4. Shri Nono Tayeng, CA | - Shri Kago Bai, Lawn Attendant. |
| 5. Smti Dalang Yalik, Cont. Peon | - Miss Oman Taying, Court Attendant (They will attend duty in every alternate day in Administrative Section and AR (A) Room). |

3. Account Section:-

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|---------------------------------------|-------------------------------------|
| 1. Smti Biju Moni Kakati, Assistant | - Miss Junnem Mamai, SA. |
| 2. Smti Laxmi Chetry, Court Attendant | - Smti Nyaken Lollen, Cont. Typist. |

4. Registrar Cell & Deputy Registrar:-

- | | |
|-------------------------------|----------------------------------|
| 1. Shri Chagang Khoiyang, SPA | - Miss Yapi Loya, JA. |
| 2. Smti Yabom Taring, CA | - Sri Surendra Kumar, Chowkidar. |

5. Joint Registrar (Protocol) & Joint Registrar (IT):-

- | | |
|------------------------------------|-----------------------------------|
| 1. Smti Vanessa J. T Saikia, JA | - Miss Sabnam Mepo, SPA. |
| 2. Miss Rita Riba, Court Attendant | - Miss Gumbom Lollen, Court Peon. |

6. Library Section:-

- | | |
|---|---------------------------------------|
| 1. Shri Rajiv Kalita, Librarian-cum-R.O | - Smti Sitalu Appa, Asstt. Librarian. |
| 2. Smti Pادمي Singh, CA | - Smti Doter Lollen, CA. |

7. Record Room Section:-

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|-----------------------------------|-------------------------------------|
| 1. Shri Tadar Jaju, Record Keeper | - He shall attend on alternate day. |
| 2. Smti Pادمي Singh, CA | - Smti Doter Lollen, CA. |

8. Court Room Duty:-

1. Shri Rinya Riram, CA - Shri Gautam Sarma, Chowkidar.

9. P.S. Room:-

1. Shri Maluk Nguri, Cont. Driver - Shri Surajit Medhi, Cont. Bungalow Peon.
(works as Peon).

10. Computer Room:-

1. Shri Phobing Gyati, System Analyst - Shri D. K. Singpho, Programmer.

11. Sanitation:-

1. Shri Joy Kr. Bhengra, Sanitation Attendant- They shall attend on alternate day.
2. Smti Yadar Laa, -do- They should ensure that the cleaning
3. Smti Y. Tali Jerang, -do- work of Office and Bungalow should not
be affected.

The Administrative Officers (Judl) of the concerned section shall ensure that the urgent works of their respective Section are not affected.

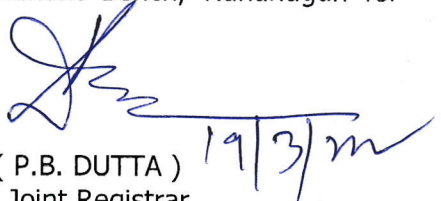
The aforesaid Roster should not be treated as Vacation/Leave. The Staff who are off-duty for the day have to remain in-station and if urgency/exigency of services arises, they will be communicated and in such scenario, the concerned Staff has to report to this Registry within 45(forty-five) minutes.

Sd/-(ITO BASAR)
Registrar
Gauhati High Court
Itanagar Permanent Bench
Naharlagun.

Memo No.HC (IB) 11/2001-12/ 737-346
Copy to:-

Dated Naharlagun, the 19th March, 2020.

1. The Registrar General, Gauhati High Court, Guwahati for information.
2. The Joint Registrar(Protocol)/ Joint Registrar (IT), Gauhati High Court, Itanagar Permanent Bench, Naharlagun for information.
3. The Deputy Registrar (s), Gauhati High Court, Itanagar Permanent Bench, Naharlagun for information and necessary action.
4. The Assistant Registrar (Admn), Gauhati High Court, Itanagar Permanent Bench, Naharlagun for information.
5. The Librarian-cum-Research Officer for information.
6. The PS to Hon'ble Mr. Justice Nani Tagia for information of his Lordship.
7. The PS to Hon'ble Mr. Justice Parthiv Jyoti Saikia for information of his Lordship.
8. The Admn. Officer(Judl), Judicial/ Accounts/ Administration for information.
9. The System Analyst, Gauhati High Court, Itanagar Permanent Bench, Naharlagun, with a direction to upload the order in Website.
10. The SPA to the Registrar, Gauhati High Court, Itanagar Permanent Bench, Naharlagun for information.
11. Office Copy.


(P.B. DUTTA)
Joint Registrar
Gauhati High Court
Itanagar Permanent Bench,
Naharlagun.